NORTH FORT MYERS FIRE CONTROL AND RESCUE SERVICE DISTRICT

BOARD OF COMMISSIONERS

 October 18, 2021

Chairman Robert Hoke called the North Fort Myers Fire Control and Rescue Service District Board of Commissioners to order at 5:06 p.m.

**Roll Call**

**Present:**

Commissioners:
Robert Hoke Danny Ballard

Leroy Nottingham

Chief Ronald Beecroft Assistant Chief John Manson

Assistant Chief of Training Eric Klos Fire Marshal Rick Jones

Office Manager Monique Brooks

Public Education Officer Christi Kulwicki

Administrative Specialist Avrey Brooks

Union Representative Jarrett Slaybaugh

**Absent:**  Commissioner Michael Gatewood (excused, on phone)

 Commissioner Tom Mere (on phone)

**Invocation**: Commissioner Ballard

**Pledge**: Commissioner Nottingham

Chairman Hoke noted that due to the amount of absences for Commissioner Mere, and following our Policy on Commissioners attendance, Commissioner Mere will not receive his monthly stipend for the remainder of the calendar year, due to 3 unexcused absences.

**Public Input:** None

**Minutes**:

**Commissioner Ballard made a motion to accept the September 13, 2021, Tentative Budget Hearing minutes, as written. Seconded by Commissioner Nottingham. The motion was put to vote, and approved by the Board. All were in favor. The vote was 3-0. (1)**

**Commissioner Ballard made a motion to accept the September 20, 2021, Final Budget Hearing minutes, as written. Seconded by Commissioner Hoke. The motion was put to vote, and approved by the Board. All were in favor. The vote was 3-0. (2)**

**Commissioner Ballard made a motion to accept the September 20, 2021, Regular Commission meeting minutes, as written. Seconded by Commissioner Hoke. The motion was put to vote, and approved by the Board. All were in favor. The vote was 3-0. (3)**

**Treasurer’s Report**: The September treasurers report was presented. At this time, we are 100% through the budget year, received 101% of revenues (including cash brought forward) and spent 85% of expenditures (less reserves). There were no questions or comments. (4)

**Chief’s Report:**

By Chief Beecroft –

* Introduced our new Administrative Specialist, Avrey Brooks. He began October 1. Commissioner Mere asked if we have a probation period for Administration? Yes, there is a one year probation period for all employees.
* Union contract was voted on and approved. The raise that the two parties agreed upon was a 6.5% raise across the board, for all employees.
* Recently met with County Commissioner Hamaan and a Deputy County Manager. Items discussed were: (1) Traffic Pre-empt at Station 3 – the District is responsible for the cost of the equipment. Commissioner Hoke asked about the cost of the hook up? FDOT will install and pay for the cost of hookup. (2) Impact Fees – we are the lowest District in the County in regards to the calculation of how they are collected. There is a formula that is used and we are at least a 1/3 less than everyone else. They are re-calculated every 5 years, and that is coming up. (3) Discussed the concept of a Public Safety Building in our District. (4) Annexation – Both the City of Cape Coral and City of Fort Myers are encroaching on us. The City of Fort Myers proposed annexation of some properties in our District is actually being discussed at tomorrow’s County Commission Meeting.
* Finally received our Lee CARES Act funds, that we had submitted for last December.
* Chief will be out of town for the November meeting

By Assistant Chief Manson –

* Run report is attached.
* Adding 8 more parking spaces to our parking lot
* Hurricane windows have been ordered for Trail Dairy
* Knox Boxes – the County has donated 7 Knox Boxes to each department
* Researching Air packs and cylinders for purchase
* New Engine will be here by January
* Working on annual uniform order

**Fire Prevention:**  Report attached. There were no questions or comments.

**Public Education:** Report attached. There were no questions or comments.

**Training:** Report attached. Added that 9 personnel attended a Rope
Technician class last month, and we are looking at new Rope Equipment. There were no questions or comments.

**Union:**  Finished negotiations and Contract was voted on, and approved, and the changes have been provided to the Board. Commissioner Ballard asked what was the vote? 24-12.

**Old Business: None**

**New Business:**

**2020/2021 Budget Line Item Transfers –**

Monique went over the line item transfers. **Commissioner Ballard made a motion to accept the 2020/2021 Budget Line Item Transfers as presented. Seconded by Commissioner Nottingham.** **The motion was put to vote, and approved by the Board. All were in favor. The vote was 3-0. (5)**

**2020/2021 Inventory Disposition –**

**Commissioner Ballard made a motion to accept the 2020/2021 Inventory Disposition, as presented. Seconded by Commissioner Nottingham. The motion was put to vote, and approved by the Board. All were in favor. The vote was 3-0. (6)**

**2021/2022 Union Contract Ratification –**

**Commissioner Nottingham made a motion to accept the 2021/2022 Union Contract, as written. Seconded by Commissioner Ballard. The motion was put to vote, and approved by the Board. All were in favor. The vote was 3-0. (7)**

**Resolution for CPR fees –**

Monique explained that we are offering classes to the public, and need a resolution to charge for these classes. Resolution 2021-006 was read. **Commissioner Ballard made a motion to accept Resolution 2021-006, as written. Seconded by Commissioner Nottingham.** **The motion was put to vote, and approved by the Board. All were in favor. The vote was 3-0. (8)**

**Procurement of Goods, Services and Contracts Policy Revision –**

Chief Beecroft explained that our current policy was not following the current State Statute and needed to be changed. **Commissioner Nottingham made a motion to accept the revised changes to the policy, as presented. Seconded by Commissioner Ballard.** **The motion was put to vote, and approved by the Board. All were in favor. The vote was 3-0. (9)**

**Commissioner Items:**

**Ballard – This Friday night is the Fall Festival at the Parks and Rec Center. Also, it will be closed for renovation after December 13.**

**Public Input: None**

**Community Goodwill & Thank You: None**

**Commissioner Ballard made a motion to adjourn the meeting. Seconded by Commissioner Nottingham. The motion was put to vote, and approved by the Board. All were in favor. The vote was 3-0.**

Meeting adjourned at 5:43 p.m.

Supportive Documents:

1. September 13, 2021 Tentative Budget Hearing Minutes
2. September 20, 2021 Final Budget Hearing Minutes
3. September 20, 2021 Minutes
4. September Treasurers Report
5. 2020/2021 Budget Line Item Transfers
6. 2020/2021 Inventory Disposition
7. 2021/2022 Union Contract Changes
8. Resolution 2021-006
9. Revision to Procurement of Goods, Services and Contracts Policy