

**NORTH FORT MYERS FIRE CONTROL AND RESCUE  
SERVICE DISTRICT  
BOARD OF COMMISSIONERS**

November 26, 2018

Chairman Mike Gatewood called the North Fort Myers Fire Control and Rescue Service District Board of Commissioners to order at 5:05 p.m.

**Roll Call**

**Present:**

Commissioners: Mike Gatewood Danny Ballard  
Leroy Nottingham Tom Mere

|   |                         |
|---|-------------------------|
| Chief David Rice                          | Asst Chief John Manson  |
| Office Manager Monique Brooks             | Fire Marshal Rick Jones |
| Public Education Officer Christi Kulwicki |                         |
| Union Representative Jarrett Slaybaugh    |                         |

**Absent:** None

**Invocation:** Commissioner Mere

**Pledge:** Commissioner Ballard

**Public Input:** None

**Commissioner Seat Vacancy –**

Chairman Gatewood stated that the District and the Board of Commissioners were given incorrect information in July regarding the appointment of Christopher Noble to fill the vacant seat on the Board of Commissioners for the Fire District. Commissioner Noble resigned the Board effective November 5, 2018. When the Board appointed Commissioner Noble, it was their desire that he would be filling the vacant seat until the General Election in 2020.

**Commissioner Nottingham made a motion to appoint Christopher Noble to the vacant commission seat #4, for the term that will expire at the next General Election in November 2020. Seconded by Commissioner Mere. The motion was put to vote, and approved by the Board. All were in favor. The vote was 4-0.**

Commissioner Mere stated he is not happy with the lawmakers for making these changes, and no one was aware. Commissioner Nottingham did not agree with the way the situation was handled in Tallahassee either.

**Minutes:**

**Commissioner Ballard made a motion to accept the October 15, 2018 minutes, as written. Seconded by Commissioner Nottingham. The motion was put to vote, and approved by the Board. All were in favor. The vote was 5-0. (1)**

**Treasurer's Report:** The October treasurers report was presented. At this time, we are 9% through the budget year, received 32% of revenues (including cash brought forward) and spent 11% of expenditures (less reserves).

Commissioner Gatewood asked about the revenues that has come in. Monique explained this is insurance premium refunds, and the retiree health insurance payments. There were no other questions. (2)

**Chief's Report:**

By Chief Rice-

- The EAP (Employee Assistance Plan) has been implemented
- Our Attorney and the County Attorney Staff have been working on a Utility Easement Agreement, for the Lee County EMS site here at Trail Dairy, and we will be bringing that to the Board next month
- Generators are installed at all stations, and are operational and in service. They will be tested every Monday. We are looking at different options, on how to fuel them, because they are fueled by

Diesel. Commissioner Ballard suggested that we ask Florida Forest Service, because they have the mobile fuel trailers that we are looking at.

The RFP for an Architect/Engineer is a lengthy process, and needs more time with the Attorney to work on it.

- The Hurricane windows have been installed at Barrett and Slater Road stations.
- New Station signs have been installed at Barrett and Slater Road Stations also.
- Annual Christmas party is December 20, 2018

By Assistant Chief John Manson –

- Monthly run report attached
- A Shift responsible for the tree removal and cleanup at Trail Dairy
- Barrett Road – New chairs have been received, and painting is being completed
- Annual pump testing went well, all trucks passed except the Reserve Engine
- LMTV – moving along; will get lights in January. Commissioner Mere asked when does FFS come and do their annual inventory? They were recently here, and it does not matter when we turn the old Brush truck back in to them
- Lieutenant Klos recently did some training with personnel. County wide Cooperative Training is coming up also
- Has talked to the dealership that we have purchased the new staff vehicles from, and they have offered us to trade in our old staff vehicles. Therefore, would like to see if the Board would be willing to trade them in? **Commissioner Mere made a motion to trade in the old staff vehicles, toward the purchase of the new staff vehicles. Seconded by Commissioner Ballard, as long as our Auditor says it is okay to do that. Motion Amended. The motion was put to vote, and approved by the Board. All were in favor. The vote was 5-0.**

Commissioner Noble asked what the values on the three trade in vehicles was? Asst. Chief Manson stated that the:

Ford F150 was valued at \$2,400

Ford Expedition was valued at \$3,200

Chevrolet Tahoe was valued at \$1,500

Commissioner Noble said he believes that if the assets are less than \$5,000, we can dispose of the assets how the Board decides.

**Fire Prevention:**

- Report attached.
- We will be conducting interviews for the vacant Fire Inspector Position in January 2019.
- Met with Engineers for Paradise Preserve, and discussed with them the impact their project will have on our Community, and our needs. They are looking at some ideas for us, and looking at numbers.
- Storage place at the old bowling alley is still moving forward, however slower than expected. We have not really seen the plans in detail yet.
- Only a few projects moving forward currently, and the County is moving very slow on projects.

There were no questions.

**Public Education:** Report attached. Very busy last month because it was Fire Prevention Week. There were no questions.

**Union:** Welcome back to Commissioner Mere, and congratulation on his re-election to our Board.

**Old Business:**

**New Business:**

**Commissioner Items:**

Mere- asked if we could put on First Aid classes for the citizens? Chief Rice stated that Christi has been looking in to the curriculum, however, in the meantime the American Red Cross does offer it.

Nottingham – why is there not a name above Secretary/Treasurer on our letterhead? The Board chose not to fill that position when it was vacated this past summer. We will be electing new officers in January.

**Community Goodwill & Thank You:**

Fort Myers Police Department  
Hancock Creek Elementary  
Horizon Village CERT

**Commissioner Ballard made a motion to adjourn the meeting.  
Motion was seconded by Commissioner Mere. All were in favor  
and it was approved by the Board, unanimously.**

Meeting adjourned at 5:41 p.m.

Supportive Documents:

1. October 15, 2018 Minutes
2. October Treasurers Report