

NORTH FORT MYERS FIRE CONTROL AND RESCUE  
SERVICE DISTRICT  
BOARD OF COMMISSIONERS

December 16, 2013

Chairman Leroy Nottingham called the North Fort Myers Fire Control and Rescue Service District Board of Commissioners to order at 5:05 p.m.

**Present were:**

Commissioners: Leroy Nottingham      Danny Ballard  
                                 Michael Gatewood      Tom Mere

Chief Chris Noble

Asst. Chief John Meredith      Asst. Chief David Rice

Fire Marshal Rick Jones

Office Manager Monique Brooks

**Absent:**              Commissioner Robert Hoke  
                                 Union Representative Hagie

**Invocation:**      Commissioner Mere

**Pledge of Allegiance:** Commissioner Gatewood

**Minutes:** Commissioner Ballard made a motion to accept November 18, 2013, minutes. Seconded by Commissioner Gatewood, and approved by the Board. All were in favor. The vote was unanimous. (1)

**Treasurer's Report:** The November treasurers report was presented. At this time, we are 17% through the budget year, have received 49% of revenues (including cash brought forward) and have spent 20% of expenditures (less reserves). Commissioner Ballard asked for an explanation of the delinquent taxes line item. Monique responded that these are past years taxes, that are paid to us. He asked what was in the legal fees line item? We pay an annual retainer, and then any other issues that come up. He asked when the

tax collector receives their fees? I responded, they get their fees, when they pay us. He also asked about the computer software/training line item, and why it was over the budgeted amount? Chief Noble and I said we would look in to it. There were no other questions. (2)

### **Chief's Report:**

By Chief Noble-

- Weekly reports and monthly run sheet is attached
- We expect to have preliminary numbers before the end of the year, from GSG; regarding the fire assessment fees.
- The News Press called today and was asking questions about the ISO rating. Commissioner Nottingham asked if the ISO rating affected homeowners? Chief Noble said yes
- We are seeing an increase in the request for fire extinguisher training. It is now becoming a requirement for many businesses. It is beginning to cost us money, and we need to consider charging for these classes. Chief Noble would like to create a fee schedule, and bring it back to the Board, for approval?

Commissioner Mere asked about the 35 structure fires to date, and how many of them were in high rises? Chief Meredith responded 0. Mere then asked why we were applying for a Grant to purchase a ladder truck, when we have mutual aid agreements? He does not feel we need a truck like this. Chief Noble responded that we applied for this, under a Grant, and that it could have other uses also.

By Assistant Chief Meredith-

- We have been busy with the Barrett Road station construction, and hope to have the whole project completed within a month
- Our crews have been busy with several structure fires lately  
Commissioner Mere asked about the good intent calls listed. He wanted to know what that meant? Chief Meredith replied with examples: welfare checks, lifting help, activation of smoke detectors, etc. Chief Noble also added that we are looking in to restricting some of our responses (i.e. doctors offices)  
Commissioner Mere noted that he had no idea we ran these types of calls. He asked if we could get a list of what kinds of

calls we run? He then asked, once EMS arrives on scene, do they take over, and relieve us? Chief Meredith responded No, because sometimes we have to send a firefighter on the ambulance, to assist.

**Training:**

Report is attached. Asst Chief Rice has been very busy with the transition to Target Solutions.

Commissioner Ballard asked if things (i.e. SCBA) were built in to the program, or could Chief Rice add, or is it a mixture of both? Asst Chief Rice responded that it can be both. There were no other questions.

**Fire Prevention:** Report is attached.

Commissioner Mere asked about the status of Race Trac? Jones said that has been delayed till end of 2014. There were no other questions.

**Public Education:** Report is attached. Commissioner Mere said he was in attendance at the Trunk or Treat, and our personnel did a “fine job”, and he would like to thank them again. There were no questions.

**Union: Absent --** There were no questions.

**Old Business:**

Updates on projects:

Barrett Road Station- Currently they are working on the kitchen remodel, and hope to be done very soon

**New Business: None**

**Commissioner Items:**

Nottingham - Asked what the cost of a Christmas dinner usually costs us? About \$2,500.00.

Ballard – Is there a line item, that we could take money from, in order to give each employee a holiday gift, in the amount of \$25.00?

Discussion followed regarding this, time frame, idea of a gift card. Monique noted that she would have to check with the Auditors to see if this is possible.

**Commissioner Ballard made a motion to give each employee, a \$25.00 gift card to Publix. Commissioner Nottingham seconded. The motion was put to vote. All were in favor, and it was approved by the Board, unanimously.**

**Public Input:** Debbie Ballard noted that they recently attended the Christmas Parade in the Sabal Springs community, and had a wonderful time.

**Community Goodwill & Thank You:**

State Fire Marshal, Certificate of Appreciation  
Donation by Lazy Days Village Craft Club  
Faith Academy  
Serendipity Social Club

**Commissioner Mere made a motion to adjourn the meeting. Motion was seconded by Commissioner Ballard. All were in favor and it was approved by the Board, unanimously.**  
Meeting adjourned at 6:08 p.m.

Supportive Documents:

1. November minutes
2. November Treasurers Report